

1. Your presentation

Each talk has been allocated 45 minutes which should include at least 5 minutes for discussion. We would be grateful if you could provide us with an electronic copy of your presentation when you register. This helps us prepare for PDF and Powerpoint presentations in particular. We would also like to make the presentations available on the Australia-Japan Workshop on Data Science site (<http://stat.math.keio.ac.jp/AJF>) for participants and others to view at their leisure. In the case where you only have transparencies, we are happy to scan these onto the computer, preferably when you register. In addition, we seek your permission to print these presentations and bind them into a formal report to the Australia-Japan Foundation.

2. Workshop

The talks will be held in Seminar Room 1 (14-201), Keio University, Yagami campus (http://www.keio.ac.jp/english/about_keio/campus_info/yagami1.html). The room can seat up to 130 people (although we don't expect such large numbers) and has two overhead projectors, two computer projectors and one white board available. Tea/coffee will be served in the morning and the afternoon in Seminar Room 3 (14-203). You will need to buy your own lunch at the cafeteria or one of the local restaurants.

3. Registration

Registration starts at 09.00 on Tuesday 24 March 2009 in Seminar Room 3 (14-203). There will be a registration fee of 10,000 yen which includes the workshop dinner.

4. Welcome party

All invited speakers and their partners are invited to attend the Australia-Japan Workshop on Data Science welcome party. A light buffet meal with drinks will be provided free of charge.

Date: Tuesday 24 March 2009
Time: 18.00 – 20.00
Place: Room 14-710, Keio University Yagami Campus

5. Workshop dinner

All invited speakers and their partners are invited to attend the Australia-Japan Workshop on Data Science dinner. Chicken BBQ will be served in a traditional Japanese style.

Date: Wednesday 25 March 2009
Time: 18.30 – 20.30
Place: Kuruma-ya at Ebisu

The cost of the dinner is included in the registration fee and directions for finding the restaurant will be provided when you register. Partners of invited speakers are free of charge.

6. Visit to Tokyo Fish Market

We are planning to visit the Tokyo Fish Market in the early morning of Thursday 26 March 2009. This market, commonly called Tsukiji Fish Market, is the largest wholesale fish market in the world and one of Tokyo's top tourist attractions (see <http://www.japan-guide.com/e/e3021.html> or Google tsukiji fish market). However there is a catch! We will need to take the 5.09 train from Hiyoshi station in order to arrive at the market in time to see the famous tuna auction. Following the visit and breakfast at the market, there will be a half-day excursion for participants and their partners to Ueno Park to view many varieties of Japanese cherry trees and the cherry blossoms.

7. Accommodation

Rooms for invited speakers have been reserved at *Kyosei Kan*, the new Keio University Collaboration Complex (<http://campus.hc.keio.ac.jp/kyoseikan/>) located on the Hiyoshi campus (http://www.keio.ac.jp/english/about_keio/campus_info/hiyoshi1.html) adjacent to Hiyoshi station. A single room costs 4,200 yen per night and a twin room costs 7,350 yen per night (tax is included in these rates). No meals are served, but tea/coffee making facilities and an internet connection are available free of charge in each room. Please note that **no smoking** is allowed in any part of *Kyosei Kan*. You are expected to pay the full amount for your stay at the time of registration for the workshop.

8. How to get to the Hiyoshi campus

There are many ways to get to the Hiyoshi campus from Narita Airport. One of the easiest and fastest ways is to go to Yokohama Station first, and then to Hiyoshi station by train. The following are some of our recommendations.

Train to Yokohama station: Take the Narita Express (JR line) to Yokohama station (approximately 1 hour 30 minutes travel time and 4,180 yen). In more detail, on arrival follow the signs to the JR Narita railway station underneath Narita Airport. The JR Narita Express (N'EX) bound for Yokohama departs from Narita Airport at roughly hourly intervals (half-hourly during peak times) starting from 8.13am

(http://jreast-shinkansen-reservation.eki-net.com/pc/english/common/timetable/e_nex_u/index.html). Since the Narita Express separates at Tokyo Station, you should sit in the rear carriages of the train since these go to Yokohama. A convenient option is to purchase a 2,000 yen Suica card with your N'EX ticket at JR Narita Station (<http://www.jreast.co.jp/e/suica-nex/index.html>) which reduces the price of the N'EX ticket to 1,500 yen (a saving of 2,680 yen). The Suica card can be used almost everywhere around Tokyo and Yokohama for train and bus fares as well as some shops, vending machines etc.

Bus to Yokohama: The Airport Limousine Bus (<http://www.limousinebus.co.jp/e/>) provides a reliable service to Yokohama that departs from Narita Airport at roughly 20 minute intervals starting from 6.50am. Take the bus bound for YCAT (Yokohama City Air Terminal) which is located next to Yokohama railway station. The cost of the Airport Limousine Bus trip is 3,500 yen and tickets can be purchased at the Airport Limousine counter located in the Narita Airport arrivals lobby. The travel time is usually much the same as for the train, but does depend on traffic conditions.

Train from Yokohama station to Hiyoshi station: Take the Tokyu Toyoko line (which joins the Minato-Mirai line at Yokohama) to Hiyoshi Station. The entrance to the Tokyu Toyoko and Minato-Mirai line is located near the West Exit of Yokohama station (<http://www.jreast.co.jp/e/stations/e1638.html>) and the fare of 190 yen is best paid for by using your Suica card (if you have already purchased one) or by purchasing a PASMO card (similar to a Suica card in terms of functionality) with at least 1,000 yen on it (<http://www.pasmo.co.jp/en/index.html>). The PASMO card can be purchased from one of the ticket machines located adjacent to the gates of the Tokyu Toyoko/Minato-Mirai line.

You should not have to wait long for a train and the trip from Yokohama to Hiyoshi takes around 20 minutes. Before boarding the train you should note its type (Local, Express, Limited Express) which is shown on the side of the train and also on the overhead electronic notice boards (in English and Japanese). The Limited Express does not stop at Hiyoshi, but the others do. On arrival at Hiyoshi turn right at the exit gates and cross the road to the avenue of trees marking the entrance to Keio University, Hiyoshi Campus. Your accommodation is located on the 7th floor of the new building *Kyosei Kan* on the right. On arrival, please report to the security centre (*Management Center*) located at the far end of the first (or ground) floor of the building. Accessible floor through a small bridge from the road is the second floor. Find a lift on the right in the middle of the building to get the first floor if you have heavy baggage. There is also outside stairs to get the first floor from the road, where a coffee shop on the left and a convenience store Lawson on the right of the entrance to the first floor. You will need to identify yourself to the security staff so that you can get the key card for your room. Since the security staff do not speak any English, you should show them your name in writing (perhaps your business card or your name clearly written on a piece of paper). Then take the lift to the 7th floor where your key card provides access to the 7th floor entrance as well as your room.

9. How to get to Yagami Campus from Hiyoshi Campus

Yagami campus is a 15 minute walk from Hiyoshi campus. From your accommodation at the entrance of Keio University, walk up the avenue of trees and follow the signs and maps at http://www.keio.ac.jp/english/about_keio/campus_info/yagamil.html to the main entrance of Yagami Campus. At the top of the steps take the outside stairs to Seminar Room 1 (14-201).

10. About Yokohama City

Tourist information on Yokohama, including maps of Yokohama city, is available from <http://www.welcome.city.yokohama.jp/eng/tourism/>.

11. AC plug adapter

Please don't forget to bring an appropriate AC plug adapter with you for your shaver or computers. The voltage in Japan is 100V and their electrical plugs have parallel pins (<http://www.japan-guide.com/e/e2225.html>).

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